



LETTER OF INTENT TO ENTER INTO A FEDERAL SUBAWARD OR CONSORTIUM AGREEMENT

Applicant Institution ("Prime") Information:

Applicant Institution: Prime PI: PI Phone: FAX: E-mail: e-Commons ID: Prime Business Contact: Phone: FAX:

Subawardee/Cooperating Institution Information:

Cooperating Institution: FWA Assurance #: Cooperating PI Name: eRA Commons ID: Cooperating PI Contact Info - Phone: FAX: E-mail: Business Contact: Phone: FAX: DUNS # Congressional District

Proposed Subaward/Consortium Agreement Information:

Funding Agency: CFDA #: Project Title: Budget Period: to Project Period: to Budget Direct Costs: \$ Budget F&A Costs: \$ Project Total Costs: \$ F&A Rate:

Human Subjects? (Pick One) IRB Protocol #: Date: Vertebrate Animals? (Pick One) IACUC Protocol: Date:

Conflict of Interest Policy: (check A or B)

A. Subawardee/Cooperating Institute has in effect an up-to-date, written, and enforced conflicts of interest policy and administrative process ("COI Policy") to identify and manage financial conflicts of interest ("FCOIs"), which is consistent with the provisions of 42 CFR Part 50, Subpart F and 45 CFR Subtitle A, Part 94.

B. Subawardee/Cooperating Institute does not have in effect an up-to-date, written, and enforced conflicts of interest policy and administrative process ("COI Policy"). If so, please check one of the following:

Subawardee/Cooperating Institute will adopt a policy compliant with federal regulations 42 CFR Part 50, Subpart F and 45 CFR Subtitle A, Part 94 (a Model Policy will be provided upon request) prior to funding.

Subawardee/Cooperating Institute will adopt Boston Medical Center/Boston University (Prime Recipient) COI Policy. All subrecipient "Investigators," or, any person, regardless of title or position, who is responsible for the design, conduct, or reporting of research, as defined by Boston University and Boston Medical Center policy, prior to submission of the research proposal application, will complete disclosure and training via Boston University's electronic Financial Interest Disclosure module, eFind, by going to BU's Conflict of Interest webpage at bu.edu/orc/coi/forms/.



___ FOREIGN ENTITIES ONLY: Subawardee/Cooperating Institute will adopt Boston Medical Center/Boston University (Prime Recipient) COI Policy but has limited English language capability. All subrecipient "Investigators," or, any person, *regardless of title or position*, who is responsible for the design, conduct, or reporting of research, as defined by Boston University and Boston Medical Center policy must fill out a **Financial Interest Disclosure Form prior to submission of research proposal application**, and send it to Jodi Edelstein, Manager, Conflicts of Interest, Office of Research Compliance, Boston University via email at coi@bu.edu, with "Financial Interest Disclosure Form (for Subrecipients)" in the email subject line. After submission, all "Investigators" will receive an email directing them to the training.

Other Certifications: By signing below, the above-named Subawardee/Cooperating Institution certifies that: Neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from any covered transaction by any federal agency (45 CFR Part 76 and Executive Order 12549); (2) It is in compliance with the requirements of 45 CFR Part 76, Subpart F (Drug Free Workplace); (3) It is in compliance with the requirements of 31 USC § 1352 (Lobbying); (4) It is in compliance with the requirements of 42 CFR Part 93 (Misconduct in Science); (5) It is in compliance with Title VI of the Civil Rights Acts of 1964, the Age Discrimination Act of 1975, Executive Order 11246 and Section 504 of the Rehabilitation Act of 1973 as amended, and certifies that it has valid Assurances of Compliance on file with DHHS; (6) It is in compliance with 45 CFR, Part 46, subpart A, "Protection of Human Subjects"; (7) If human subjects research is to be performed at Cooperating Institution, it will ensure Institutional Review Board review in compliance with 42 U.S.C. s. 289 (Health Research Extension Act of 1985) and 45 C.F.R. s. 46.103.

BOSTON MEDICAL CENTER CORPORATION.

COOPERATING INSTITUTION

Ellen N. Jamieson, MS, MBA
Associate Director
Grants Administration
Date: _____

Name: _____
Title: _____
Date: _____

Acknowledged by: _____
BMC Principal Investigator